

ESF GRADUATE STUDENT ASSOCIATION
Professional Development Grant Application



Administered through the Graduate Students Scholarship Excellence Program

Submit this document as an electronic copy with required signatures to the GSA Grants and Awards Committee (gsa@esf.edu).

A. Submission

Semester of Application

Year of Application

Have you previously received a GSA administered Research Grant? Yes No

If yes, which year?

B. Applicant

Name

Email (esf.edu)

Phone/Cell

ID Number

Degree

Department

Advisor

Advisor Email

Graduation Date

C. Description of Professional Development Activity

If you applying for multiple activities, please number them. Each activity will be reviewed independently.

Title(s)

Date(s) & Location(s)

Institution(s)/Organization(s)

Purpose of Activity

Website(s)

D. Link to student's professional and academic goals.

If applying for multiple activities, please number and write about each separately.

Describe how this activity is related to your academic background and or/experience (150 to 200 words).

Describe how this activity will contribute to your future professional endeavors (150 to 200 words).

E. Costs

The budget must be in tabular format and should include the following information:

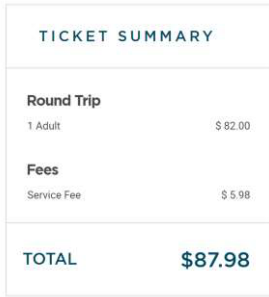
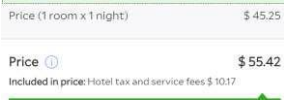
- Cost breakdown for all items/travel necessary
- Source of matching funds, including personal funds
- A specific reference to what items/travel GSA funds will cover

For each activity, please include a source (a link or screenshot with proof of expense).
If applying for multiple activities, please create a separate table for each one.

When the budget total for the activity exceeds the amount requested from this grant, the applicant should show how the remaining funds will be obtained, including use of personal funds. In case of items that cannot be funded, the award letter will state which items do not qualify for GSA funding and the applicant will be offered to accept a revised award.

Example:

Activity 1: Data Science Workshop in NYC

Expenses	Source (link or screenshot)	Cost	Source of funding
Travel to workshop (Syracuse to NYC by bus)	<p>Greyhound ticket:</p> 	\$87.98	personal
Hostel stay (1 night)	<p>Agoda hostel booking:</p> 	\$55.42	personal
Workshop registration	[screenshot of workshop registration fees &/or link]	\$150	GSA PD grant

Please complete (add/remove rows as necessary, create new table for each new activity):

Activity 1:

Expenses	Source (link or screenshot)	Cost	Source of funding

F. Previous funding

In the event that there are more applicants than there are funds, priority will be given to students who are not funded through Assistantships (RA or GA), and/or have not previously been awarded GSA grants.

Are you currently funded as a GA/RA?

Have you been funded as a GA/RA in previous semesters? If so, how many semesters?

Have you been awarded GSA grants previously? If so, how many?

G. Appendices

Include additional information about the training that you consider is key to support your application (brochures, course program, etc.)

Permission to use your application as an example? Yes No

If selected for funding, the Graduate Student Association has my permission to use my proposal as an example in training exercises and to post my proposal online for viewing on the GSA website. I understand that all personally identifying information will be removed before my proposal is uploaded or used as an example. I also understand that the selection of either option below will not affect the eligibility of my application for selection. Please choose one:

Yes, I give permission

No, I do not give permission

H. Signature

By signing this document, I agree to all the terms and conditions of the Graduate Student Association (GSA) Professional Development Training Grant.

Student's Signature

Date

Submit this document as an electronic copy with required signatures (pdf) to the GSA Grants and Awards Committee (gsa@esf.edu).