

GSA Membership Meeting - 9/20

Agenda



GSA Senate Meeting
September 20, 2022 @ 6pm – 8pm

Location: Baker 254

Zoom: <https://syracuseuniversity.zoom.us/j/92966471078?pwd=KzNINGJmZ21uT0YzV3BHaJlVQzBCdz09>

Meeting ID: 929 6647 1078

Passcode: 318165

Agenda Topic	Facilitator	Time	Notes/Your Task(s)
Check-In/Role Call Apologies	Emme	5 min 6:05-6:08	<ul style="list-style-type: none"> - Quorum achieved! - Shumaila appointed as Abishek's proxy - Appointing a time-keeper for the meetings for efficiency purposes (today's meeting is trial period) on a volunteer basis - Aaron and Annindita tendered apologies and submitted updates to the President via e-mail.
Recap Transfer of Key Bank to the new president Individual meetings with Emme (~30 min) - schedule via link in their email signature GSA Mandate 22/23 <ul style="list-style-type: none"> ● Image/Branding <ul style="list-style-type: none"> ○ Meet your Senator ● Vision ● Mission ● Presidential Mandate <ul style="list-style-type: none"> ○ GSA Legacy Project/Event Upcoming Events - Azmery <ul style="list-style-type: none"> ● Social Events ● Trainings ● Anti-Bias and Safe Zone Training 	Everyone	20-25 min 6:08-6:29	<ul style="list-style-type: none"> - meeting minutes from 9/7/22 approved with the addition of putting the Key Bank transfer in writing <ul style="list-style-type: none"> - this motion has been started with Atif - if you haven't scheduled your meeting with Emme - do it! - just a quick one-on-one to get an idea of what your goals/ideas are for GSA and highlight some ideas on what has been mentioned in meetings - move toward establishing an ad hoc committee with the purpose of establishing an official mission for the ESF GSA and what our branding is going to be going forward - would be in charge of any merchandise and "official" use swag (think tablecloths for events) <ul style="list-style-type: none"> - this will be a sub-committee under the VP Communications (motion passed by the Senate) - meet your senator on the website - use the pictures that were put on the brochure for grad student orientation - allow people to get to know us - GSA Legacy Project - set a bar for GSA Senate's in the future - this year we try for the conference that was mentioned in the last meeting, this would require another ad hoc committee to establish this event <ul style="list-style-type: none"> - meeting with John Stella about how this would be held at ESF - workshop and presentation style - no updates on upcoming social events <ul style="list-style-type: none"> - GSEU/GSA get together in the near future maybe - contact between Azmery and GSEU Reps Jack and Grace

			<ul style="list-style-type: none"> - wine tour, fall picnic (bonfire idea) maybe at an orchard or some other fun fall outdoor space - Anti-Bias and Safe Zone training required in the bylaws - confirm with OIDE, Emme and Jordan have meeting on Sept. 30, 2022
<p>New Business</p> <p>Committee Updates</p> <ul style="list-style-type: none"> ● Open Floor 	Everyone	45-50 min 6:21-7:08	<ul style="list-style-type: none"> - a lot of concerns about emails - official email channel is the @syr.edu email as per ESF IT department <ul style="list-style-type: none"> - address with CNS if this is not the case, esf email is mainly for ESF specific accounts - the IT policy was presented at Academic Governance Committee meeting in September - include in more deliberate ways diversity, equity, and social justice in terms of curriculum (SUNY trying to address this matter) - currently no direct implication for graduate students <ul style="list-style-type: none"> - concern right now primarily about structure in graduate student curriculums (GPES, not having any idea about classes besides what major professors suggest) - fixing this may look like trying to standardize GPES course requirements - department course catalogs in general (outdated, not correct, courses are not offered when they are supposed to be) - create a spreadsheet of courses that would be handled by graduate studies office - perhaps a form that professors from departments fill out that tells what classes are being taught per semester - maybe this could autofill into said spreadsheet - SU course website is also very out of date - Maxwell school at SU allows professors to post old syllabi from the course on a website - course description is not always the same thing the course is actually about - this would need to be pushed by the students most likely because professors won't want to rewrite these - consistency between how classes are listed in MySlice (abbreviate or don't but make it consistent) - Academic Governance - also trying to make an ad hoc committee to review the forms that professors need to use on a semester basis (form review) - VP Research could head the conference planning <ul style="list-style-type: none"> - work on a schedule as a group - how should we manage a budget for this with the deadline approaching, it would take a significant chunk from the GSA budget - start with a conversation with John Stella and see if administration would be willing to help with funding - grad students pays SU GSO so we have grounds to petition them for some financial help - Aaron's report

			<ul style="list-style-type: none"> - VP Research is going to add an extra sheet to budget for research for costs that may be associated with this conference to have something to present to John Stella but will not be officially a part of the budget - if undergrads are involved in this as well we can petition MOSA for money too because they have a lot of money - Dean's Advisory Committee should have both grad and undergrad representation to bring these thoughts up - potential issues - within the last week <ul style="list-style-type: none"> - sign on Illick on Campus Drive across from Gateway has been removed <ul style="list-style-type: none"> - being updated - librarian in charge of archives (Ruth) is concerned because the letters are to be auctioned - they should remain on campus in some other iteration - asked GSA and MOSA to help get them back on campus - physical plant is in charge of where these go - Emme is currently point person on this and is gathering information on this - Dean Lombard and Valerie had no clue the letters were to be auctioned - physical plant has some autonomy to not get this decision approved with administration and there was no public communication on this process for feedback on this decision - cannot find a point person at the physical plant to talk to about this issue - Deb is on the website who was thought to be this person but was not - was directed to the director of the physical plant - dean's advisory board (talked about last time - should know who is on this board by next week) would take the larger issue of public transparency in the future - how to move forward with these letters though immediately is still in flux - Emme will forward email from Ruth so we are all on the same page - hummus resolution <ul style="list-style-type: none"> - one of the owners of Sabra Hummus (Straus) is/was funding/ed military conflict in the Middle East - we should not be selling this on campus (Moon Cafe) - MOSA and GSA wants to extend this to all things sold on campus - ethical
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			<ul style="list-style-type: none"> supply chain - Jordan is leading from the GSA side - share with graduate and undergraduate student body (communication will be the same between both) a communication about the issue and what we are doing to address it - meet with people in charge of procurement (commissary procurement - Matthew) to see if a conversation is enough for them to remove the product - need to be mindful about how the relationship between SU and ESF works - issue a letter to the same procurement department asking them to review the ethicality of the supply chain of the products that we are selling on campus - review what the sustainability office does to use as a blueprint/guide for procurement - hopefully it doesn't have to come to a resolution but we will see what these actions yield - Mike will bring up the sign issue at the Board of Trustees meeting but will wait on the Sabra issue until we see how things unfold - GSO will be made aware of the Sabra issue as well - 4 minute thesis competition <ul style="list-style-type: none"> - under the VP Research - perspective from previous GSA members? - students liked it, 3 prizes that were give out to winners, good opportunity to practice presentations in a more formal setting, good professional development - SUNY wide student assembly leadership conference <ul style="list-style-type: none"> - fall general student assembly will be in Syracuse - ensure that ESF has a strong presence and that we bring sustainability with us - address the issue of bagged meals from the last conference, create a panel or talks, grads that have relevant information to present - Nov. 18-20 tentative - communications with MOSA as well as the president of the student assembly - first pizza and presentation with EB department (although it is branching out) this past Friday - Jack presented and gave some general advice about grad school <ul style="list-style-type: none"> - about 40 people attended - introductions were made between people - possible SRM representative that will be pushed
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			<ul style="list-style-type: none"> - possible VP Curriculum that will be pushed - event with ESF international alumni - see how previous international students went about thinking about life after grad school from the perspective of an international student, talk about the concerns about visas, forms, and getting jobs and how they went about these processes and the thoughts behind those decisions - maybe a panel discussion of sorts with prepared questions <ul style="list-style-type: none"> - even creating an ESF International Alumni Network - contact with Jennifer from the Alumni Office and Hadis - survey to get a sense of where the student body is on how we have performed in terms of diversity, inclusion, and equity - compare with general survey and either add the questions or share the results with Jordan - approval from ES department to follow in EB's lead for the coffee talk - coming sometime in the semester, needs room reservation and times - create events for these departmental plans on Engage by Emme - communications <ul style="list-style-type: none"> - newsletter with a summary of the newsletter instead of emails - need information on fall events for people to add to the calendars - these will also be added to GSA's google calendar - need information on various grants and awards that are going to be offered - summarize all the information in 1 or 2 pages so that people know what is going on - push the GSA email so that people don't flood our personal inboxes - entice people with raffles to get them to take surveys - short video clip on what is corq - why it's important and why they should download it! <ul style="list-style-type: none"> - lessens the repetitiveness of GoogleForms and also makes more sense - plan B for corq is Engage - can rsvp for events from the computer - use esf email - encourage people to download corq! - streamline communication and make calendar filling easier - Google Drive folder for 2022-2023 year for shared documents - bylaws in review by Makayla - send comments for review by Sept. 30 and rough first draft will be presented Oct. 7 at the next meeting <ul style="list-style-type: none"> - will be sent to grad student body after this meeting to get comments - final draft done Oct. 18 at following meeting
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<p>General Operations and Planning</p> <p>Date & Location of GSA meetings</p> <ul style="list-style-type: none"> ● Check Corq and IG ● Emails will be sent via listserv <p>Deadline for submission of committee plans and budgets</p> <ul style="list-style-type: none"> ● Drafts due by September 23 	Emme	5-10 min 7:08-7:22	<ul style="list-style-type: none"> - see communications bullet from new business - conversation about the listserv is still in process - budgets due this Friday to Atif - going to be finalized and sent to grad student body for feedback and transparency - process for sponsoring events and how that works in the budget - ask Atif how it was done in the past - nothing in the bylaws specifically that says we cannot, put it in the budget and go from there - sponsoring events is a good way to broaden the reach of GSA - Atif graduating at the end of this semester, will need a new Treasurer by the end of this semester (Fall 2022)
<p>Final Matters</p> <p>Arrange next meeting date</p> <p>Adjourn</p>	Emme	5 min 7:22-7:244	<ul style="list-style-type: none"> - next meeting Oct. 7, 2022 5 pm to 7 pm (Friday) - location TBD - will be emailed