

GSA Senate Meeting

October 7, 2022 @ 5pm – 7pm



Location: Zoom

Agenda Notes

1. Welcome
2. Roll Call
 - a. Apologies – Anindita and Atif - proxied by Makayla
 - b. Present - Aaron Otis, Abishek Poudel, Emme Christie, Jack Memmer, Jess Proctor, Makayla Light, Shayan Mirzabeigi, Shumaila Bhatti, Azmery Afnan, Jordan Jessamy
 - c. Quorum Present
3. Recap/Old Business
 - a. Transfer of Key Bank credentials to the new president and Finance Officer
 - i. financial analyst from the Office of Affairs emailed earlier this week with the logistics of having the account transferred but he wanted to be added to the account - motion for this
 1. Motion raised by Secretary Makayla to add both Mario (Emme) Christie and Ryan Dromgoole to the GSA Key Bank Account. The motion was, seconded by VP Shumaila and motion approved unanimously by the senate
 - b. GSA Mandate 22/23
 - i. Image/Branding - Shumaila
 1. newsletter sent out to the grad students with events
 2. stickers (graduate students as a whole), tablecloth/banner, shirts (Senate members), journals (graduate students as a whole), tumblers (graduate students as a whole) will be designed and printed
 3. communications committee needs members - department representatives should be members of this
 - ii. Vision
 - iii. Mission
 - c. Upcoming Events – Azmery/Hadis
 - d. Trainings
 - i. Anti-Bias and Safe Zone Training??? – Jordan
 - ii. Mandatory Club Training – Oct 16 and Nov 6 @ 5:30pm in Gateway - see email to sign up for one of these dates (both of these days are Sundays, anticipated time it takes is 2 hours and food will be included)
 1. All club officers must attend training that will include Engage/CORQ, Title IX, Anti-Bias, & Bystander Intervention.
 - a. TRAINING IS MANDATORY - MUST ATTEND ONE OF THESE
 2. Safe Zone training is still being organized by Jordan and OIDE - goal to have this in place during one of our meeting times on an off week before the end of the Thanksgiving break
 - e. IT
 - i. Emails, Listserv, etc. - Emme
 1. meeting to discuss how these interact and are intertwined

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2. we can get the graduate student list inclusive with email addresses - this is public information
 3. people need access to getting put on the listserv but also all the emails need to be approved - person in charge of this is who needs to be contacted about the communication issues
 4. workshop session to graduate students about how emails work between ESF and SU campuses
- f. Sabra Hummus - Jordan
- i. No updates - still trying to get a meeting in with Matt M. - MOSA in charge of scheduling this meeting
 - ii. In the meantime, the student who brought up this concern has provided more resources about initiatives we could take (student activism) - being compiled
- g. SUNY-ESF Sign (outside Illick)
- i. Not being auctioned – issue closed
 1. President said the letters are not going to be auctioned - rumor that was started
4. Committee Updates
- a. Open Floor – 5 min each
 - i. Azmery (Social) - apple picking 10/9/2022, Halloween costume event and pumpkin carving contest 10/28/2022, wine tour 11/13/2022, stress buster event 12/2/2022
 1. all other events will be done joint with ISA, OIDE, and Alumni Association
 - ii. Jordan (IDE) - met with Rebecca H. K. (acting as chief officer until a new person is hired - November interviews open), met with Ebby (Student Affairs) to get an idea of how GSA could help with any ongoing diversity initiatives - things are pretty backed up right now - many plans and programming that was in place has been canceled and reduced, indigenous peoples day (something in the works but would be next week) and hopes for an event next month, GSA could help by working directly with student or outside groups - going to reach out to student diversity groups on campus and an off-campus non-profit that does activities with international students, reaching out to the office of international education if GSA could be a part of international week (mid-November) - work with Hadis for international students
 1. Ebby asked if we could spread the word for volunteers for the Family Fall Weekend taking place this month
 2. if we have some merch available by this time we could have a table during the event
 - iii. Abishek (Professional Development) - budget set up, Professional Development grants to be announced 11/15/22, professional development committee members (3 of them) before advertising for the grants, PhD candidacy panel - need 6 PhD candidates for the panel (how to get people - email department administrative assistants, ask around), elevator pitch contest - date and details to be worked out
 - iv. Shayan (Research) - no updates
 - v. Jack/Jess (EB) - bagels and coffee writing group not huge turn out but dedicated group who intends to come back, collections manager came to the group and want

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to do an event “Night at the Museum” to show graduate students the museum space on ESF campus

- vi. Aaron (GSO) - meeting with VP of GSO (Daniel) - went well - trying to reestablish relations with the organization, discussed future directions and areas where collaborations could exist, remains to be seen how we want to define what our relationship is like in the future, VP was very open to including ESF students in GSO activities - consideration of the fee that ESF students pay towards the GSO, next meeting is next week or the week after, first meeting was mainly elections - might be opportunity to access funding through the GSO for the SU/ESF partnership in a grad conference
- vii. Atif and Annie Updates (Treasurer and Grants and Awards) - budgets uploaded to google drive and Annie waiting to start new grant cycle - hopes this weekend
- viii. Ashmita (ES) - workshops will be Wednesdays starting 10/19/22 and will continue throughout the semester
- ix. Mike (BOT)

5. New Business

- a. Graduate Women in Science – Syracuse Chapter
 - i. get more people registered to the Syracuse chapter, supports people working in STEM - open to all genders and all levels of academia, opportunities to get scholarships and awards for travel, dues involved - going to send information when it comes in, she would like to come speak at the Town Hall we have later in the semester, still have questions about what the organization is about
- b. Budget Discussions – Atif/All
 - i. Research
 - 1. Four Minute Thesis Competition for Fall and Spring (1st, 2nd, 3rd Place Prizes)
 - 2. First Journal Research Paper Mug of GSA-ESF (first journal submission gets the student a mug with their first page on one side and the GSA-ESF logo on the other side - number of mugs is dependent, already published and accepted submissions to journal - limited to one mug per person - first paper published at ESF for all grad students) - more information on costs associated with this by the next meeting
 - ii. Inclusion and Diversity
 - 1. Keynote Speaker - likely in the Spring (relating to food sovereignty, food justice, ethical consumption based on the Sabra issue)
 - 2. Winter/Spring Cultural Potluck - Winter doesn't have a date set to it but ideally November
 - 3. Collaborations/Sponsorships - support initiatives already underway for roughly 5 events, a lot of groups have already finalized their plans for the semester considering we are already about halfway - likely that most of that budget will take place during the Spring semester - Sexuality and Gender group on campus having a prom-like event that would be a potential collaboration - more information on events for next meeting
 - iii. Grants and Awards

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1. Fall and Spring Research (3 each), Travel (7 each), and Special (Spring) grants
2. funds leftover carryover to the next year's budget
- iv. Professional Development
 1. Elevator Speech Contest (1st, 2nd, and 3rd place prizes - 5 person faculty panel to grade) - Spring 2023
 2. PhD Candidacy Panel (7 PhD candidates give panel) - Fall 2022
 3. Professional Development grants (10 at the maximum amount, or more if students ask for less) - Fall/Spring - coordinate with Annie for one application cycle between the three types of grants
 4. Grads-teaching-grads Workshop Series (5 speakers for 1 hour) - Spring 2023
- v. Communications
 1. Swag - tumblers (1 per student), banner, tablecloth, journals, oxford shirts (for GSA Senate members), stickers - may need to drop things depending on the total budget
- c. Bylaws – Makayla/All
 - i. Graduation cord section keep in - they are in the office
 - ii. Faculty advisor - advisor is either Student Engagement and Success Manager or a representative of the Office of Instruction in Graduate Studies or both will be appointed
 - iii. Mike (BOT and Student Assembly) - add the role of VP of external affairs - oversees the BOT, SA, and GSO (works with the other GSO representatives)
 1. Motion - Jack, Second - Shumaila, passed unanimously
 2. Mike appointed VP of External Affairs
 - iv. Graduate Dean's Advisory Council - replacing the representation on the OIGS advisory board/committee, department reps should be the ones to serve on this council as the link between graduate students and administration - members of her council are going to be ex-officio members of the GSA Senate to ensure that representatives are for the whole graduate student body - this will need to be passed later because this council is still in the works
 - v. remove the thing that other senators cannot be proxies - this is the easiest thing to do
 - vi. Accept comments and criticisms via GSA gmail
6. General Operations and Planning
 - a. Attendance at meetings
 - i. Molly H. - not responding to emails and not going to GSO meetings
 - b. Fulfilling duties
 - i. due diligence process that needs to be followed if you cannot attend the meeting
7. Date of next meeting
 - a. October 18th @6-8pm
8. Adjourn