

## GSA Travel Grant Sample Budget

### ESTIMATES

Item	Per Unit/Diem	Number	Cost	Funding Source
Ground Transportation: Personal Vehicle	\$0.575	1154	\$663.55	GSA Travel Grant/Personal Funds Sheraton Birmingham, AL/Personal
Room (shared among four ind.)	\$32.25	3	\$96.75	Funds
Registration Fees	\$85.00	1	\$85.00	Association of Southeastern Biologists
Meals and Incidentals (Birmingham, AL)	\$44.00	4	\$176.00	SUNY ESF Travel Office
<b>Total</b>			<b>\$992.45</b>	

### FUNDING SOURCES

Item	Cost	Funding Source
<b>To Be Funded By GSA</b>		
Ground Transportation: Personal Vehicle	\$250.00	GSA Travel Grant (1154 mi RT x \$0.575/mi)
<b>Funded from Other Sources</b>		
Ground Transportation: Personal Vehicle (Remainder, see above)	\$413.55	Personal Funds
Room (In Part, shared among 4 ind.)	\$96.75	Personal Funds
Registration Fees	\$85.00	Association of Southeastern Biologists
Meals and Incidentals (Birmingham, AL)	\$176.00	SUNY ESF Travel Office (4 days x \$44.00/day)
<b>Total</b>	<b>\$1021.30</b>	

### FUNDING SOURCE SUMMARY

Forest Ecology Laboratory	\$85.00	Association of Southeastern Biologists
GSA	\$200.00	Note: Budgets can only request \$200.00 from GSA
Personal Funds	\$481.45	