



Reminders:

- Next Meeting is Wednesday, March 27th 12:45-1:45,
- A new EFB Representative is needed to take Brent Johnson's place.
- The Speaker Series Committee is looking for help with their events if anyone has the spare time.
- Put your committee's events on the GSA calendar to keep from having overlapping events!
- Start getting the word out that GSA Elections will be coming soon, see who may be interested!!

General meeting:

1. President call to order
2. Roll call by Secretary
3. Review and approval of meeting minutes from 2/20/2013
 - o Motion to Approve Minutes: Scott Sveiven
 - o Second: John Wiley
 - o Unanimously Approved

Old Business:

1. **GSA Senate Assessment Documents** – Committee executive reports and individual events (Available for VPs to access on the GSA Gmail account and Google Drive).
 - o Assessment documents will keep track of how many people are attending, events etc. Scott has provided his past document for everyone to look over and Whitney LM has created a blank document from Scott's past report to serve as a template. Need mainly to keep track of money going into event, an estimate of number of

people in attendance, things that went well and things that were a problem. Executive reports will be due the last meeting of the semester and will be put together into an annual report by the President and Secretary. The idea for the last meeting is to give an overview of the year for the new GSA Senate members. Any events happening after the last meeting can be written as an addendum.

- Whitney has altered a document that describes important information for future GSA Senate members. This will be sent out to everyone so that you may add any information you deem necessary to future GSA Senate members. Please add to the document anything that you had a hard time figuring out/wanted to know when you first joined GSA Senate.
 - It is possible to sign into multiple accounts in Gmail (this will help anyone who has been trying to have their email account open while using the GSA account/wanting to use the GSA account at the same time as others). John Wiley will have info to send out with the document in Whitney LM's email concerning how to do this.
2. **Bylaw Amendments** – Designated proxies and voting, no further comments were emailed.
- Whenever possible, if a member is unable to attend a meeting, he or she should designate a proxy to attend and vote in his or her place.
 - The Proxy should be informed of topics on the agenda and shall report back to the GSA Senate member that he or she represents. The proxy will make sure to announce his or her proxy-status during roll call, and it will be noted in the minutes.
 - For a Department Representative, the proxy must be a student in the same department.
 - For a General Representative or an Executive, the proxy can be any member of the GSA currently not serving on the GSA Senate. If a committee Vice President is absent, another member of the committee will provide any necessary updates during the meeting.
3. **Gateway Mixer Updates**
- Scheduled for April 12, co-sponsored by USA, GSA, and Faculty Governance
 - Gateway Mixer -info to know for future events- Can hire SU catering or have someone with a liquor-permit come in and serve. Want to be able to have conferences in the building and hold events at Gateway that would require an open bar, this is why the Gateway alcohol service is set up this way. Would be able to hire servers for events and not need to worry about serving alcohol ourselves. The mixer is scheduled for April 12th, not many decisions have been made yet but there is a planning committee. The idea is to have all the offices

inside open for the first hour-there will be a game going on for those who visit all the offices. The event will start at 3:30 and there will be a tour followed by a cocktail hour. USA wants to have a campus trivia hour, with teams of faculty and students.

New Business:

1. Opportunity for Catering Coordination with Boba Tea (glenda@bobasuite.com)

(Robert Stelmach-willing to be a contact person for BOBA)

- a. They are looking to come to an event and give out free bubble tea to get their name out. They have already pledged to be at International Night to bring smoothies, baked goods and bubble tea. Menu now includes salads, pastries and fruit bowls.

2. Trailhead Advisory Committee (*Paul Esposito*)

- a. The Trailhead Advisory Committee is set up to plan what kind of foods will be served, and brainstorm how to be sustainable. Since GSA Senate members are so busy, Paul volunteered to be on the committee, Owen Hunter will be representing GSA Senate on the committee

3. Committee Updates and Upcoming Events

a. Professional Development-

- i. Preparing Your Defense, Capstone, or Candidacies-Good turnout, had a few students who wanted information afterwards. There are notes from the event on the website in case anyone else wants info.
- ii. Still looking for people to speak on writing panel-preferably if they have experience publishing etc. Career Panel will be run by Kelly. Any suggestions for panelists? Please let Abbie know. Stacey-Is impact factor going to be discussed? Abbie-that will be a great topic to bring up at the panel.
- iii. GSA email is out to register for the Elevator Pitch Contest, please sign up! Prizes have been determined, and are listed on our website as \$300 first place, \$200 second place, \$100 third place plus communications feature on the ESF website for all winners.

b. Social-

- i. Chili cook off went well, had about 30 people in attendance and the BYO portion went off without a hitch.
- ii. Skating TG went well, had a lot of people and attendance picked up later in the evening. The only problem at the Skating TG was that the

Inn Complete was filled to capacity, and some people had to be turned away. There were Saranac beer reps doing a beer tasting as well. Presumably it would be easier to have these large events in the summer when the lawn and deck can be used for overflow. In the future we will probably keep TGs separate from GSO because they are the events that have the most turn out for ESF.

- iii. April TG was changed to Friday March 22, it will be held at 5pm and not 5:30. A specific invite will be sent to faculty to let them know about the new time.
 - iv. There is another alcohol server training at 4pm on March 22, before the TG. Can only serve alcohol if you have participated in the training.
 - v. April 6th is the Flannel 5k, free registration and food and drinks afterward are only for people wearing flannel! The first 30-40 will get free shirts. Will be held at 3:30 and event after at the Inn Complete. Holding events at the Inn Complete may be another way (in addition to Gateway events mentioned earlier) to simplify our Alcohol Policy requirements for future TGs as opposed to holding events in Nifkin.
- c. Speaker-
- i. March 22 will be the next Noon in Moon, Jim Arrigoni from EFB will be giving the talk "Building a better vernal pool: wetland restoration at Heiberg Memorial Forest".
- d. Grants and Awards-
- i. Had 5 students at last event, maybe a new room and earlier advertising would be better. There is a presentation that will be put up on the GSA website for students to reference when writing proposals. It has most of the information on it.
 - ii. The travel grant deadline was last Friday and had 42 applications. Will use a random number generator with all the grants that are satisfactorily completed, so far it looks like we have enough money to support 5.
 - iii. The research grants are due by the 27th of March. Grants and Awards Committee is still looking for grant reviewers. Please push these grants with LA students even though it is called a research grant.
- e. International-
- i. International Night sign up for the set up and clean up is going around. There will be 3 dance groups and President Murphy will speak at the event. Still looking for cooks. Need people to put up flyers in Illick,

Moon and Marshall. Could also email faculty to cook for the event. Some reimbursements will be given to those who cook.

- f. Website-
 - i. Need a member of each committee to attend a meeting about website. Doodle poll is sent out, there aren't many time slots but try to see how it goes. We are trying to reserve a room in Baker.
 - ii. How does everyone feel about creating a Facebook page for GSA?- Works differently than a group-updates get put up on news feed more often, but does not come up in updates. Would be a GSA Senate Page. Would also be different because not everyone could post on it.

4. USA Updates

- a. The 14th annual Onondaga Research Forum will be held in the new Gateway building on Friday, March 22 from 8-4:30.
- b. The Vera House is an organization supporting an end to domestic violence, they are hosting a charity walk called A Mile in Her Shoes-men wear high heels and walk for a mile. This is April 12, goes from 12-1:30 may be food and drinks set up in Armory Square. USA has a team online if you are interested in joining.
- c. March 25th they are looking for judges for another high school science fair.
- d. Earth week is April 15-19. April 15th-Activities Fair, want to know if GSA would like to put up a table. Whitney LM-Having a table at the activities fair would be a good idea to promote running for office in GSA next year. If we have events to add to their calendar, let USA know/Owen can take info to USA. Let Owen know any ideas for GSA –sponsored events during Earth Week (April 15-19). Awards for teaching are out, can find them in the Student Affairs Office. Any suggestions/complaints about the college hour-let Owen know, there may be a forum set up in the future to discuss this.

5. Scheduling of Next Meeting

- a. May need to hold at special meeting to discuss with students the new GSO fees. May be useful to have someone like David Dzwonkowski to help answer questions.
- b. There is an event happening on the 20th, we need to have a final vote on the bylaws in this next meeting. Otherwise we could have at special shorter meeting to discuss the bylaws and vote on them. Next meeting will be held on the 27th and will vote on the bylaws.

Upcoming events:

- March 10-17, Spring Break!
- Wednesday March 20 12:45-1:50pm, Writing for Publication Panel, 19 Moon
- Friday March 22, 8-430pm, Onondaga Research Forum in Gateway
- Friday March 22 -Noon in Moon, Jim Arrigoni from EFB will be giving the talk "Building a better vernal pool: wetland restoration at Heiberg Memorial Forest"
- Friday March 22 5pm, TG
- Friday March 22 4pm, Alcohol Server Training
- Sunday March 24 6-9pm, International Night in Nifkin Lounge
- Monday March 25th, High School Science Fair Judging
- Friday March 27 5:00pm, Research Grant Submission Deadline
- Friday March 29, 3-7pm Elevator Pitch and Research Mixer in Gateway Building
- April 6th, 3pm Flannel 5k
- April 12th, A Mile in Her Shoes event through The Vera House

Attendance:

GSA Senate

Whitney Lash Marshall

John Wiley

Prajakta Dongre

Abbie Larkin

Whitney Carleton

Lindsay Perez

Emilyt Hughes

Kat DeVilbiss

Owen Hunter

Scott Sveiven

Tom Taggart

David Schmidt

Stacey Mack

Kelly Bancroft

Ari Engelberg

Doug Morrison

Craig Lazzar

Kelly Bancroft